

**K.D. S. College Gogri**  
**A Constituent Unit of Munger University, Munger**



**Application for Leave**

Name of Applicant : .....

Employment ID : .....

Designation : .....

Period of Leave : From .....to .....Days.....

Type of Leave : (CL/DL/ML/EL/Other).....

Address during the leave : .....

Contact No. during leave : .....

**Signature of Applicant**

**Date.....**

**Principal/Prof.Incharge**